

**Alcohol and Drug Program Division Chief**  
**\$75,136 - \$135,662**  
**Plus relocation assistance**

**Alcohol, Drug and Mental Health Services Department**  
**Santa Barbara**

**About the Position**

This is an at-will manager functioning at the division chief level for the County's Alcohol, Drug and Mental Health Services Department (ADMHS). The Alcohol and Drug Program Division Chief position will function as a key manager within the ADMHS department with responsibility for programs, personnel and a budget of nine million dollars. The scope of management encompasses managing and monitoring alcohol and drug use prevention, intervention and treatment recovery services that have county-wide and community-wide impacts and involve plans and decisions of a policy nature and of key importance to the County and department having a long-term impact.

**Ideal Candidate Should Demonstrate**

1. The ability to provide effective oversight of alcohol and drug prevention, intervention, treatments and recovery services planning, implementation, operations and monitoring.
2. Capacity to exercise sound, independent judgment with colleagues, direct reporting staff, and providers as well as County managers and policy makers.
3. Experience, knowledge and commitment to substance abuse service delivery practices that reflect evidence-based approaches and support the principles of recovery.
4. Skill in budget analysis, preparation and management, or significant, complex alcohol and drug categorical funding sources, each requiring specific programmatic and regulatory oversight.
5. Ability to improve the coordination among ADMHS, ADP-funded service providers, health and human services, criminal justice, and other community resources to increase access to alcohol and drug services.
6. Experience in assessing ongoing community needs and responding to unmet or emerging needs.
7. Ability to lead the development of staff in the areas of diversity, including bi-lingual/bi-cultural, as well as peer and family members.
8. Understanding of the complex life issues which often face persons with substance abuse, including co-occurring mental health conditions, difficulty in securing affordable housing and involvement with the criminal justice system.
9. Aptitude to develop, organize and direct complex projects independently.
10. Strong analytical and problem solving abilities.
11. Excellent oral and written communication skills, including the ability to prepare technical and informational reports under minimal supervision.

***Licensure and/or Alcohol and Drug Counselor (AOD) certification is a plus but not a requirement.***

**Qualifications**

Candidates must possess advanced knowledge of alcohol/other drug-related conditions and service delivery and meet the below standards.

1. Master's degree in health care administration, social work, psycho-social rehabilitation, nursing, psychiatric nursing, psychology, or closely related field;  
**and**
2. Four years of related post-graduate experience **in an alcohol/or other drug abuse prevention or treatment services setting**; including two years of experience supervising staff and program operations.

***If you have any questions regarding this recruitment please contact Tarah Cronquist at 805-884-8098, or e-mail at [tcronquist@sbcountyhr.org](mailto:tcronquist@sbcountyhr.org).***

***The county of Santa Barbara strongly promotes diversity and equality in our workforce.***